

Products

Accounts Payable

Accounts Receivable

Fixed Assets

General Ledger

Human Resources

Payroll

Procurement

Warehouse

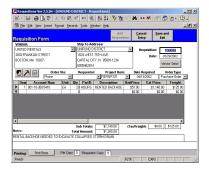
BudgetSense® Procurement

Efficient tools for automated electronic purchasing

The **BudgetSense Procurement** module automates your procurement process from the initial requisition through the final payables process. Designed for organizations that may have multiple departments or locations, this BudgetSense module supports remote access with centralized control and budget management.

Electronic Requisitions Automate Workflow

With BudgetSense Procurement, requisitions are created online and then routed electronically to supervisors for approval. Vendor information and budget balances are available on demand. Remote site users can access the Procurement module, with embedded security limits restricting access to properly assigned budget accounts.



Speedy Approval Process

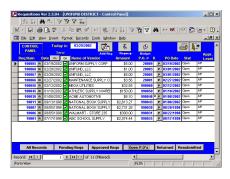
Conventional paper-based purchasing can frequently take days or weeks to get a single purchase order in the hands of a vendor for fulfillment. BudgetSense turbo-charges this process by routing the requests to the proper supervisor, with all the tools needed to make a prompt decision. Upon approval, requisitions are transformed into purchase orders and automatically encumbered in the budget. Throughout the process, each user has complete access to the status of each transaction.

Time-Saving Site-Based Management

In addition to electronic requisitioning, BudgetSense Procurement provides powerful site-based tools for your individual building or department managers. Real-time access to current budget status reports eliminates the "blind spots" in your organization's budget. Calls to the business office are reduced dramatically.

Instant Access with BudgetSense Control Panel

Managing a high-volume purchasing operation is trouble-free with the BudgetSense Control Panel. This tool provides one point of access to view the status of any transaction, from any site. Sophisticated sorting and searching options eliminate the need to weed through paper records to answer questions for vendors or staff members.





About UniFund®

UniFund® LLC has over a decade of experience in providing highly functional and operational financial information solutions to over 300 local governments and K-12 school systems. Our revolutionary Target of Peak Performance™ needs analysis, easyto-use Microsoft® Windows®-based **BudgetSense®** software and responsive support services deliver superior solutions for meeting the needs of dynamic operating environments.

UniFund, LLC
Millyard Technology Park
13 Pine Street Extension
Nashua, NH 03060
Tel: 603-595-5500
Fax: 603-595-9960
info@unifundonline.com

www.unifundonline.com

1 unifund

BudgetSense® Procurement

BudgetSense Procurement Reports

The BudgetSense Procurement module provides a wide variety of reporting output, ranging from individual requisition and purchase order forms to detailed account history reports.

Options include:

- Purchase Order Status Report
- Requestor Status Report, approved or unapproved
- Account History Report, by site or department
- Vendor History Report
- Laser Requisition Form
- Laser Purchase Order Form, multi-copy

BudgetSense Procurement Features

- Electronic requisitions
- Instant budget availability checking
- Remote site access menus
- Account access restricted by site
- Multiple online approvals
- Conditional approval routing
- Crisp laser requisitions and PO forms
- Digital approval signature
- Integrates with Accounts Payable, General Ledger and Fixed Assets
- Warehouse module available

About BudgetSense

BudgetSense is a Microsoft Windows -based suite of solutions designed exclusively for local governments and school systems. Set in a SQL Server environment, BudgetSense provides easy information sharing with Microsoft Office and other products.

For More Information

Contact us by phone or e-mail to schedule an online, interactive demo over the Web.